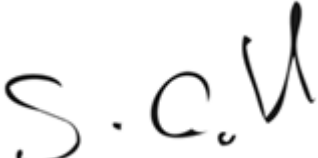


DECISIONS DELEGATED TO OFFICERS

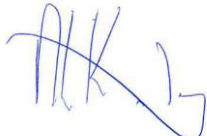

Decision title:	Award of Key Service Contract for Legionella Prevention and Control
Decision date:	4 February 2022
Source of delegation:	<p>Cabinet on 9 December 2020 resolved to:</p> <p>Delegate authority to the Executive Director of Housing, after consultation with the Monitoring Officer and the s151 Officer, to award the Legionella Control Services contract to the successful supplier(s) following completion of a tender process undertaken in accordance with the Public Contracts Regulations 2015.</p> <p>This delegation is now the responsibility of the Executive Director of Communities and People.</p>
What decision was made?	To award the contract to SMS Environmental for the provision of Legionella control services following a competitive tender exercise.
Purpose:	Award of contract to deliver Legionella Control Services to the Council for its housing, offices, parks and pavilion buildings and General Fund properties.
Reasons:	SMS Environmental was assessed as being the most economically advantageous supplier based on cost and quality following a procurement process undertaken in line with the Council's Constitution and Public Procurement Regulations.
Decision made by:	<p>Stephen Gabriel, Executive Director of Communities and People</p> <p>Decision taken in consultation with Nigel Kennedy, Head of Financial Services and Susan Sale, Head of Law and Governance</p>
Other options considered:	The Council must maintain its water systems in a serviceable condition to reduce the risk to health and so a contract award was necessary. The Council could have used an existing framework rather than tendering; however, the use of a Council-run open tender using the procurement portal made the process available to wider pool of suppliers including local companies.
Documents considered:	Award of Key Service Contract for Legionella prevention and Control Services – report to Cabinet on 9 December 2020
Key or Not Key:	Key (value >£500k)
Wards significantly affected:	None
Declared conflict of interest:	None

This form was completed by:	Andrew Ward
Name & title:	Contracts and Procurement Specialist
Date:	18/02/2022

Approval checklist

Approver	Name and job title	Date
Decision maker The officer with authority to take the decision, either from a Cabinet delegation or in the Constitution.	Stephen Gabriel, Executive Director (Communities and People) 	04/02/2022

Consultee checklist

Consultees	Name and job title	Date
Head of Financial Services	Nigel Kennedy, Head of Financial Services 	01/02/2022
Head of Law and Governance	Susan Sale, Head of Law and Governance 	01/02/2022
Head of Housing Services	Stephen Clarke, Head of Housing Services 	01/02/2022